

**MINUTES OF THE MEETING OF ECCLESTON PARISH COUNCIL held on TUESDAY 14 NOVEMBER 2017  
at 7.30 pm in ECCLESTON VILLAGE HALL, Kiln Lane, Eccleston**

PRESENT: Cllr G Pearl (Chair)  
Cllrs Ashcroft, Broughton, Duncan, Kempself, C Pearl, Skepper and Watmough  
J Anderson (Clerk)  
3 residents

**APOLOGIES FOR ABSENCE**

17.75 Cllrs Gray-Williams and Sims

**DECLARATION OF INTEREST**

17.76 Councillor G Pearl declared an interest in Item 17.86 Planning Applications.

**MINUTES OF MEETING HELD 10 OCTOBER 2017**

17.77 **Resolved that the Minutes be approved and signed by the Chairman as a correct record.**

**MATTERS ARISING**

17.78 None

**RESIDENTS' ISSUES**

17.79 One resident enquired whether Eccleston Mere had been sold. Cllr Pearl had received no information but would look into the matter.

**POLICE REPORT**

17.80 No one was available from the Police to attend the meeting. PCSO Green had sent the latest crime figures which were discussed.

**REVIEW OF POLICY AND PROCEDURES**

17.81 The following policies and procedures were reviewed and ratified:

- Forward Plan
- Documentation Policy
- Documentation Plan
- Environmental Sustainability Statement
- Collections Development Policy
- Care and Conservation Policy
- Care and Conservation Plan
- Documentation Procedural manual
- Access Policy Statement

## REVIEW OF EMERGENCY PLAN

17.82 The Business Continuity and Emergency Plan for the Smithy Heritage Centre and Eccleston Village Hall was reviewed and ratified.

## CHRIST CHURCH GRANT APPLICATION

17.83 **Resolved that Christ Church, Eccleston be awarded a grant of £650 for work on their churchyard as budgeted.**

## TREE LIGHTING CEREMONY

17.84 The Christmas tree lighting ceremony would take place on Thursday 7 December 2017 at 11.00 am at Eccleston Library. It was reported that Bleak Hill School, the Library and Rainford's had all confirmed. Refreshments were requested (mince pies).

## REPORTS

17.85 **Resolved to note the following:**

Lester Drive Centre – 30 October 2017 Cllr Duncan attended the meeting and reported:

- All groups were running well
- Training was still awaited for the defibrillator
- Many jobs had been completed in the building
- Quotes had been accepted from Boycotts for repair of chairs
- Problems with the annexe damp proof course but would be left until a decision was taken on work to be done
- A decision to ask someone from the Planning Department for advice regarding planning
- It was hoped to have another antiques fair with Adam Partridge, possibly in the spring
- Finances – Treasurers Account £17,448.38; Building Development £1,677.36; Deposit Account £3,929.38

Smithy – 14 November 2017, 7.00pm, Eccleston Village Hall All Councillors were given a copy of the Curators' report and the following points were discussed:

- Murder Mystery – had taken place with ticket sales less than expected
- Group Visit – a ladies group booked a private visit to the Smithy. They donated £40 and provided positive feedback to the Curators
- Apple Day – the event had been held to collect wind fallen apples. Apple juice, cider and apple snacks were on sale. Crafts and activities were carried out. Curators reported the turnout less than anticipated possibly due to half term. Curators suggested holding the event at the end of September next year
- Cabinets of Curiosity – Mark Olly had collected all the objects he had loaned to the Smithy. The Clerk was asked to send a letter of thanks to Mark
- 2018 Exhibition – Sci Fi would be the theme for next year
- Accreditation – revised policies to be ratified at Parish Council
- Security Inspection – the Curators asked whether a security inspection could be arranged. The Clerk was asked to arrange.

## PLANNING APPLICATIONS

### 17.86 Resolved to note the following:

#### Delegated

|                                |   |
|--------------------------------|---|
| <b>Holmecroft, Holme Close</b> | Works to trees covered by a Tree Preservation Order to fell 1no Sycamore (Tree A), and removal of lower branches on 2no Sycamore (Trees C & D)<br><b>Refer to Trees and Woodland Officer</b>  |
| <b>1 Park Ave</b>              | Change of use from garden building to beauty therapist room <b>EPC totally object to the proposal for the following reasons:-</b><br><b>Park Avenue is in a residential area and such a business use is totally inappropriate.</b><br><b>No 1 Park Avenue is right on the corner of a very dangerous junction (yellow lines are being applied) leading onto Portico Lane; opposite the entrance to a Church.</b><br><b>Clients to any business would be pushed up Park Avenue causing more hazards for residents.</b><br><b>The setting up of a business in a residential property, in such a residential area, would destroy the characteristics of the area and cause very real highways issues. Once a precedent is set, then this could escalate.</b><br><b>The Parish Council would urge that this application be refused.</b> |
| <b>20 Scholes Park</b>         | Single storey rear extension <b>N/O</b>   |
| <b>69 Springfield Ln</b>       | Works to trees covered by a tree preservation order to fell 2no beech <b>Refer to Trees and Woodland Officer</b>  |
| <b>19 Daresbury Rd</b>         | Single storey rear extension along with pitched roof over existing garage <b>N/O</b>  |
| <b>21 Cranston Close</b>       | Single storey rear extensions to existing dwelling and detached garage <b>N/O</b>   |

## ACCOUNTS

### 17.87 Resolved to note the following:

Received: Village Hall Hire £451; R Kelsey PAYE £77.80; Interest 0.33 and 0.01; Windle phone/copier £24.11; Ecclesfield insurance £287.16; Smithy Murder Mystery £296; Smithy Apple Day £121.50; HMRC £476.46; Ecclesfield Contribution £1749.50

**TOTAL** **£3483.87**

|   |                 |
|---|-----------------|
| M Harris – murder mystery event                               | 350.00          |
| Total Gas and Power – gas – July-Sept                         | 130.09          |
| BT – Smithy phone   | 134.65          |
| B&M Office Machines – photocopier/copies                      | 51.48           |
| Ecclesfield Project – 2 <sup>nd</sup> half contribution       | 1749.50         |
| Water Plus Nov  | 26.61           |
| Water Plus Nov  | 10.91           |
| J Chamberlain – November + expenses                           | 295.76          |
| V Griffiths – November + expenses                             | 189.86          |
| L Poole – November + expenses                                 | 404.44          |
| J Anderson – November + PC and expenses                       | 1255.20         |
| Merseyside Pension Fund – employer and employee contributions | 422.07          |
| St Helens Council – cleaning Nov                              | 322.20          |
| Paul Potter Garden Services – 1 visit Nov                     | 20.84           |
| GPS Telecom – clerk phone – Oct                               | 34.14           |
| <b>Total Payments</b>   | <b>£5397.75</b> |

**RECONCILIATION** - The Clerk reported that as at 30 October 2017 the Balance in the Current Account was £6,500.00, Reserve Account £34,916.77 and Capital Deposit Account £465.15.

**PETTY CASH** – Expenditure for the month of October 2017 £15.19  
**Approximate** balance at the end of October 2017 £13.59

**INTERNAL AUDIT** – The accounts had been internally audited for the second quarter with nothing to report.

CORRESPONDENCE

17.88 **Resolved to note the following:**

**Email from St Helens Council** clarifying recent advice **All Councillors given a copy**

**Email from Chairman of Billinge Parish Council** – suggesting an annual dinner at St Helens Town Hall as an opportunity for networking between Parishes **To be on the December meeting agenda**  
**Invitation from Windle Parish Council** to Chairman and guest to attend Bleak Hill Tree Lighting on Friday 8 December 2017, arrive 1.50pm

**Email from caretaker** – new drama class wishing to start on a Saturday 10am-1pm

**Email from a resident** in Knowles House Avenue enquiring about the ownership of a tree in front of his house **The Clerk to contact the resident to inform him that the land is not owned by the Parish Council and to suggest that it may be owned by Helena Housing**

DATES OF MEETINGS

17.89 **Resolved to note the following:**

|                          |          |                |                   |
|--------------------------|----------|----------------|-------------------|
| Tuesday 5 December 2017  | 7.00 pm  | Ecclesfield    | Village Hall      |
| Thursday 7 December 2017 | 11.00 am | Tree Lighting  | Eccleston Library |
| Tuesday 12 December 2017 | 7.00 pm  | Smithy Meeting | Village Hall      |
|                          | 7.30 pm  | Parish Council | Village Hall      |

**Cllr Ashcroft wished to thank Rev Doragh and Christ Church for the welcome Parish Councillors received at the Remembrance Sunday Service.**

The meeting closed at 7.55pm.

SIGNED .....

DATED .....