

**MINUTES OF THE MEETING OF ECCLESTON PARISH COUNCIL, held on TUESDAY 10 OCTOBER 2017
at 7.30 pm in ECCLESTON VILLAGE HALL, Kiln Lane, Eccleston**

PRESENT: Cllr Ashcroft (Acting Chair)
Cllrs Broughton, Gray-Williams, Haw and Skepper
J Anderson (Clerk)

APOLOGIES:

17.61 Cllrs Duncan, C Pearl, G Pearl and Sims

DECLARATION OF INTEREST

17.62 None declared.

MINUTES OF MEETING HELD 12 SEPTEMBER 2017

17.63 **Resolved that the Minutes be approved and signed by the Chairman as a correct record.**

MATTERS ARISING

17.64 None

RESIDENTS' ISSUES

17.65 None to report.

POLICE REPORT

17.66 PCSO Green had been unable to attend but had sent crime figures which compared favourably with the same period last year.

REMEMBRANCE SUNDAY

17.67 The Parish Council would be represented at Christ Church on Sunday 12 November 2017 at 10.30m service with prayers and wreath laying afterwards at Eccleston War Memorial. **Councillors were requested to arrive at Church at 10.15am.**

TREE LIGHTING CEREMONY

17.68 Eccleston Library had agreed the date for the Christmas tree lighting as Thursday 7 December 2017 at 11am. Bleak Hill Primary School would provide the choir. Rainford's Christmas Tree Land had confirmed they would kindly donate the tree.

REPORTS

17.69 **Resolved to note the following:**

Finance Sub Cttee – 10 October 2017, 6.45pm, Eccleston Village Hall Cllrs Ashcroft, Gray-Williams and Skepper attended along with the Clerk. The current budget position was monitored. Both expenditure and income were discussed with no concerns.

Lester Drive Meeting – 18 September 2017 Cllrs Skepper reported:

- the bank balances were: £16,651.75, building fund £1,999.73 and Deposit Account £3,929.38
- defibrillator – awaiting training
- all sessions were running satisfactorily
- Christmas party would be 4 December 2017

Smithy – 10 October 2017, 7.00pm, Eccleston Village Hall All Cllrs were given a copy of the Curators' report and the following points were discussed:

- Mark Olly – had loaned more items for the run up to Halloween
- Murder Mystery – ticket sales were slower than usual. Help to promote the event was requested by Curators
- Talk – Eccleston and Windle National Women's Register would be visiting the Smithy on Tuesday 24 October 2017 for a private tour and talk
- Apple Day – 28 October 2017 the apple-themed day would include activities such as apple bobbing, craft activities and the sale of refreshments including cider. Apples would also be collected
- Accreditation – several documents would need reviewing and ratifying at the November Parish Council meeting:
 - Forward Plan
 - Emergency Plan
 - Documentation Policy
 - Documentation Plan
 - Environmental Sustainability Statement
 - Collections Development Policy
 - Care and Conservation Policy
 - Care and Conservation Plan
 - Documentation Procedural Manual
 - Access Policy Statement
- **Permission was given to spend money from the income budget for up-coming events. All proceeds would go back in to the income budget.**

PLANNING APPLICATIONS

17.70 **Resolved to note the following:**

Delegated

- | | |
|--------------------------|---|
| 10 Walmesley Road | Replace existing flat roof to pitch roof over two storey side extension and porch N/O |
| 51 Gorsey Croft | Demolition of existing conservatory and erection of single storey side extension N/O |
| 5 Scholes Park | Works to trees covered by a Tree Preservation Order on 2no sycamore trees
Refer to Trees and Woodlands Officer |
| 16 Forest Grove | Single storey rear extension N/O |
| 27 Ecclesfield Rd | Single storey rear extension, pitched roof over existing garage/porch, plus window and door alterations N/O |
| 31 Barrowfield Rd | Single storey side/rear extension, partial conversion of existing garage to habitable room, and demolition and replacement of front porch N/O |
| 7 Walmesley Rd | Erection of new single storey rear extension along with the conversion and extension of the existing garage to form habitable room. The application also proposes a new front porch and a first floor addition above proposed kitchen and alterations to existing roof N/O |
| 31 The Meads | Works to trees covered by a tree preservation order to 3no sycamore (T11,12,13) and 1no oak (T14) Refer to Trees and Woodland Officer |

ANNUAL AUDIT

17.71 The audit had not been received back from BDO LLP.

ACCOUNTS

17.72 **Resolved to note the following:**

Received: Village Hall Hire £437; R Kelsey PAYE £77.80; Smithy HOD £145.30; Windle PC phone £61.37; Interest 0.38

TOTAL £721.85

Payments

GPS Telecom – Clerk telephone – Aug 33.72

Came & Co Insurance annual renewal (inc £287.16 Ecclfld) 2418.91

RBL Poppy Appeal – poppy wreath 20.00

Post Office Ltd – PAYE and NI July-Sept 1408.70

Water Plus – Oct 10.91

GPS Telecoms – Clerk telephone – Sept 35.32

L Poole – October 393.65

J Anderson – October – + expenses 1235.49

J Chamberlain – October + expenses for HOD 229.64

V Griffiths – October + expenses 189.86

Merseyside Pension Fund – employer and employee contributions 422.07

St Helens Council – Cleaning October 322.20

Ecclesfield Project – second half contribution 1749.50

Paul Potter Garden Services – one visit Oct 20.84

Total £8490.81

RECONCILIATION - The Clerk reported that as at 29 September 2017 the Balance in the Current Account was £6,500.00, Reserve Account £37,591.99 and Capital Deposit Account £465.14.

PETTY CASH - Expenditure for the month of September 2017 £10.70

Approximate balance at the end of September 2017 £28.78

CORRESPONDENCE

17.73 **Resolved to note the following:**

St Helens Council – invitation from the Mayor and Mayoress to Remembrance Sunday parade and service. Sunday 12 November 2017, arrive Town Hall at 10.20am

Official Receipt – from Royal British Legion Poppy Appeal for donation for wreath

DATES OF MEETINGS

17.74 **Resolved to note the following:**

Tuesday 14 November 2017	7.00pm	Smithy Meeting	Village Hall
	7.30pm	Parish Council	Village Hall

The meeting closed at 7.50pm.

SIGNED

DATED