

MINUTES OF THE MEETING OF ECCLESTON PARISH COUNCIL, held on TUESDAY, 13 SEPTEMBER 2016 at 7.30 pm in OUR LADY HELP OF CHRISTIANS CHURCH HALL, Portico Lane, Eccleston Park

PRESENT: Cllr G Pearl (Chair)
Cllrs Ashcroft, Broughton, Duncan, Haw, C Pearl and Skepper
Janet Anderson (Clerk)

APOLOGIES

16.48 Cllrs Dawson, Kempself, Sims and Watmough

DECLARATION OF INTEREST

16.49 Cllr G Pearl declared an interest in Item 16.61 – Planning Applications.

MINUTES OF MEETING HELD 12 JULY 2016

16.50 **Resolved that the Minutes be approved and signed by the Chairman as a correct record.**

MATTERS ARISING

16.51 None

RESIDENTS' ISSUES

16.52 None to report.

POLICE REPORT

16.53 PCSO Green attended the meeting and reported the latest crime figures. Most figures were lower this year compared to the same period in the previous year. Councillors thanked PCSO Green for attending the meeting and providing the information.

SMITHY ACCREDITATION

16.54 **The Accreditation documents were agreed and signed by the Chairman.**

ECCLESFIELD MANAGEMENT COMMITTEE

16.55 **It was agreed that Cllr G Pearl would join Ecclesfield Sub Ctte to replace Cllr Haw who had stepped down to avoid a conflict of interest since becoming a member of Bleak Hill Rovers football club.**

MILL BROW FENCE

16.56 It had been agreed by the Chairman and Deputy Chairman during August recess to have the fence that had been damaged by a motorist at the Mill Brow Nature Reserve repaired as it may cause a danger to pedestrians. The Clerk had made several attempts to obtain the driver's details from St Helens Council in order to claim from the driver's insurance, but St Helens Council had replied stating that they had not kept the driver's details once they realised it was not their fence that had been damaged.

VILLAGE HALL MAINTENANCE

- 16.57 It was agreed to have the refurbishment work to the toilets and corridor carried out towards the end of the current financial year and the beginning of next financial year. The cost could then be spread over 2 financial years.

PARISH MAGAZINE

- 16.58 It was agreed to hold an Editorial Sub Cttee meeting as soon as possible to discuss the content of next year's Parish magazine.

PENSIONS

- 16.59 It was agreed that the Clerk would send out standard letters recommended by the Pensions Regulator to all employees regarding their pensions.

REPORTS

16.60 **Resolved to note the following:**

Ecclesfield – 19 July 2016 – site visit – Cllr Sims with Cllrs Bate and Barton from Windle PC along with the Clerk and the Caretaker met Keith Parkinson, Property Services Manager, St Helens Council. He reported the changing rooms to be in good condition. He recommended 2 issues to be considered: electrical testing to obtain an electrical installation condition report every 5 years. He also recommended getting the water system tested for legionella. The roof tiles also need repairing along with the flags around the building.

Ecclesfield – 6 Sept 2016 at 7pm in Eccleston Village Hall Cllrs Broughton and Sims attended along with the Secretary. Report as follows:

- A site visit had taken place and St Helens Council had reported that the changing rooms were in good condition (recommendations above)
- One adult team no longer playing therefore not requiring a pitch
- A sign was needed for the car park displaying the closing time during the week
- Mini wheelie bin would be provided by St Helens Council and teams would be asked to ensure everyone clears away their rubbish

Smithy – 13 September 2016, 6.45pm, Our Lady's All Cllrs were given a copy of the Curators' report and the following points were discussed:

- School visit – St Julies had visited on 20 July
- Music and Magic event – had been well received and children encouraged to dress up. Tom Hughes had demonstrated musical instruments from the past. Jo Rutherford had taken professional photographs
- Side garden and path – Paul had taken the flags up and replaced with gravel and tidied the garden ready for the event
- Swimming costume donation – the knitted costume donated by Cllr Watmough was now on display in Beales store in Lord Street, Southport. Both Cllr Watmough and the Smithy were acknowledged in the display
- Heritage open days – a successful event with the Shakespeare theme continuing with a banquet and crafts
- Eccleston Bake Off – event getting more popular with 15 cakes entered. Judge by WI and prizes awarded to winners by Cllr Duncan
- Macmillan Coffee Morning – 30 September at 10.00am-1.00pm
- Apple collection – Cllrs gave permission for Curators to request donations of wind fallen apples to be used by a North West cider makers to make cider that could be sold at next

year's Blacksmith's day. Donations to be given to the Smithy on 30 September for collection

- Wasps – the Curators had discovered a wasps' nest in the roof. St Helens Council had been out to treat it
- Closed season – during the winter the Curators would carry out jobs such as looking at the permanent displays and gathering items for next year's exhibition with the theme Cabinets of Curiosity

Lester Drive – 22 August 2016 – Cllr Duncan attended the meeting of the Old Peoples' Welfare Committee at Lester Drive Centre and reported

- All was going well
- Groups were well attended
- New lighting had been installed and other maintenance had been carried out
- Licence had been renewed due to the change of name
- Everything in the garden was lovely

PLANNING APPLICATIONS

16.61 **Resolved to note the following:**

Delegated

22 Ellerslie Ave	Single storey side extension N/O
36 Howards Lane	Conversion of existing garage into a habitable room, and erection of a first floor side extension with dormers to the front and rear N/O
4 Laurel Drive	Single storey side extension, first floor extension to the front and canopy over entrance door N/O
30 Fairholme Ave	Retrospective application for the demolition of the existing garage, and retention of a single storey side and rear wraparound extension along with a detached outbuilding N/O
55 Wokefield Way	Demolition of existing conservatory and erection of a single storey rear extension N/O
2 Catchdale Moss Lane	Two storey side extension with a single storey front extension, along with pitched roof over existing flat roofed two storey rear extension N/O
9 Pike Place	Two storey side extension N/O
30 Osborne Road	Single storey wraparound extension to front, side and rear N/O

ANNUAL AUDIT

16.62 BDO LLP had completed the annual audit with one issue arising. The Accounts were approved after the commencement of the electors' rights inspection period (by 3 working days). In future years the Annual Governance Statement and the Accounting Statements will be approved at the May Parish meeting to avoid any overlap.

ACCOUNTS

16.63 Received – Village Hall hire £1173, R Kelsey PAYE £155.60, murder mystery £425, Windle phone and copier £33.78, HMRC Apr-Jun £590.79, NatWest Interest £0.04 and £3.71; GPS Telecoms refund for payment taken in error £40.51

Total Receipts	£2,422.43
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Payments

GPS Telecoms – Clerk phone – June	40.51
BT – Smithy phone and internet	138.12
Total Gas and Power – gas Apr-Jun	169.62
Windle Roofing Ltd – VH and Smithy roof repairs	1440.00

Bold Skip Hire – skip for Smithy path (grant money)	126.00
ABM Security – annual maintenance fire and intruder alarms	347.94
GPS Telecoms – phone June – taken twice in error – full refund received	40.51
B&M Office Machines – photocopier	46.80
United Utilities – July	10.37
United Utilities – July	26.46
J Anderson – August	1209.44
J Chamberlain – August + expenses	200.78
L Poole – August	415.65
Merseyside Pension Fund – employer and employee contributions	413.45
V Griffiths – August	168.86
Beesley and Fildes – material for Smithy path (grant money)	137.95
Paul Potter – VH grounds maintenance 2 visits August	62.50
Vinyline – honour board lettering	36.00
Best Security Ltd – new sensor in Smithy	66.89
GPS Telecoms – Clerk phone – July	34.31
St Helens Council – cleaning July	314.30
CF Corporate – photocopier lease	93.60
United Utilities – Sept	10.37
United Utilities – Sept	26.46
Southern Electric – electricity May-Jul	269.17
St Helens Council – open spaces leases	9.50
Paul Potter Gdn Services – Smithy side path (grant money)	274.00
BDO LLP – external audit	360.00
St Helens Council – cleaning Aug	314.30
L Poole – Sept	415.65
V Griffiths – Sept	168.86
J Chamberlain – Sept + expenses	229.89
J Anderson – Sept plus expenses and petty cash	1312.06
Merseyside Pension Fund – employer and employee contributions	413.45
Ecclesfield Project – second half contribution	1749.50
Paul Potter – grounds maintenance – Sept x 2	62.50
Our Lady’s – hall hire	20.00
TOTAL	£11175.77

RECONCILIATION – The Clerk reported that, as at **31 July 2016**, the Balance in the Current Account was £6,500.00, Reserve Account £49,966.38 and Capital Deposit Account £465.01.

As at **30 August 2016**, the Balance in the Current Account was £6,500.00, Reserve Account £47,873.92 and Capital Deposit Account £465.03.

PETTY CASH - Expenditure for the months of July and August 2016 £24.38
Approximate balance at the end of August 2016 £0.89

INTERNAL AUDIT – The Accounts were audited in July for the end of the first quarter with nothing to report.

CORRESPONDENCE

16.64 **Resolved to note the following:**

Royal British Legion Poppy Appeal – notification for wreath – £20 in budget

Insurance – Came & Company renewal quotation of £2,329.13 (inc £276.50 for Ecclesfield) tied into long term agreement until September 2018 (up £106.92)

Email from Line Dancing group – giving notice to cease hiring the hall on Thursday evening at the end of August – not enough interest

Hall Hire – 2 education groups starting sessions in the hall – one on Thursday evenings and the other Sundays 10-5pm. Also the dance group are starting again on Saturdays 10-4pm

DATES OF MEETINGS

16.65 **Resolved to note the following:**

It was agreed to hold the Smithy meetings during the closed season at 7pm instead of 6.45pm

Tuesday 11 October 2016	6.45pm	Finance Sub Ctte	Village Hall
	7.00pm	Smithy Meeting	Village Hall
	7.30pm	Parish Council Meeting	Village Hall

The meeting closed at 8.20pm.

SIGNED

DATED