

**MINUTES OF THE MEETING OF ECCLESTON PARISH COUNCIL, held on TUESDAY, 12 SEPTEMBER 2017
at 7.30 pm in ECCLESTON VILLAGE HALL, Kiln Lane, Eccleston**

PRESENT: Cllr G Pearl (Chair)
Cllrs Ashcroft, Broughton, Duncan, Haw, C Pearl and Skepper
Janet Anderson (Clerk)

APOLOGIES

17.48 Cllrs Gray-Williams, Kempself, Sims and Watmough

DECLARATION OF INTEREST

17.49 Cllr G Pearl declared an interest in Item 17.56 – Planning Applications.

MINUTES OF MEETING HELD 11 JULY 2017

17.50 **Resolved that the Minutes be approved and signed by the Chairman as a correct record.**

MATTERS ARISING

17.51 Cllr Geoff Pearl had spoken to St Helens Council's Legal Department and was advised that Eccleston Parish Council should not be associated with the campaign to save the greenbelt in the area as it would be seen as the Parish Council not being impartial. Eccleston Parish Council could also be accused of pre-determination of any future planning applications. Therefore Eccleston Residents' Association had not been allowed to have a presence at the Smithy's Heritage Open Day event. The Clerk had informed the Residents' Association.

RESIDENTS' ISSUES

17.52 The Clerk had received an email from a resident complaining about a dog owner allowing a dog to urinate on one of the football pitches on Ecclesfield. Also whilst jogging around a pitch the resident was followed by the dog that he felt was barking aggressively at him. The Clerk was advised to contact the dog warden at St Helens Council who responded to say that it was not an offence for a dog to urinate in a public place. St Helens Council also advised that an individual could make a complaint to the magistrates if they felt they were in fear of being injured by a dog. **Resolved that the Clerk inform the resident of the response.**

POLICE REPORT

17.53 There was no-one available to attend the meeting but PCSO Green had sent a police report with up to date figures which compared favourably with the same period the previous year.

PARISH MAGAZINE

17.54 It was agreed to hold an Editorial Sub Cttee meeting to discuss the content of next year's Parish magazine.

REPORTS

17.55 **Resolved to note the following:**

Ecclesfield – 5 Sept 2017 at 7pm in Eccleston Village Hall Cllrs Broughton, G Pearl and Sims attended along with the Secretary. Report as follows:

- No problems with changing rooms – motorbike spotted on the field. Secretary reported to police
- BHR requested pitch 4 to be remarked to accommodate a 9v9 pitch. **Site visit took place on Wed 6 Sept with Cllrs Sims and Bate along with Clerk. St Helens Council would remark pitch 4 in white with a 9v9 over full sized pitch. Bleak Hill Rovers were contacted and agreed to pay the cost.**
- A request was received to use part of the field for fitness training – the item was deferred whilst advice was sought. **Cllr Sims had since spoken to Mark Fisher, Solicitor for land at St Helens Council who advised not to hire the land out for business purposes as it was open space for residents.**
- Cllr Broughton reported that she had contacted St Helens Council regarding the overgrown bushes along the pathway off Ecclesfield Road and they would cut them back before the end of the week.

Smithy – 12 September 2017, 6.45pm, Eccleston Village Hall All Cllrs were given a copy of the Curators' report and the following points were discussed:

- Accreditation – Curators had been contacted by an assessor with several queries regarding updating of policies and procedures. The Curators were in the process of dealing with the queries. A meeting would be arranged between the Curators and the Clerk to collect financial information the assessor had requested.
- Heritage Open Days – various activities had been on offer along with tea, coffee and cakes on sale. Curators reported that numbers had dropped dramatically and would look at rethinking the event. The bake-off had been a success and judged again by the Women's Institute. Cllr Duncan had carried out official prize giving.
- Murder Mystery – will be held on 21 October 2017 entitled 'The Wilcox Curse'.
- Apple Day – will be held 28 October 2017 and will be an opportunity for people to take wind fallen apples to the Smithy. There will be traditional games such as apple bobbing and craft activities.
- Out of Season – the Smithy will be open two weekends on 21/22 October and 28/29 October as the out of season event.

SLCC Training Seminar, Barnsley 16 August 2017 – the Clerk attended the seminar and found the event to be very useful with sessions on use of social media and best practice, financial procedures and audit requirements.

PLANNING APPLICATIONS

17.56 **Resolved to note the following:**

Delegated

109 St James Rd	Part two storey, part single storey side and rear extension Ensure sufficient off street parking
Equestrian Centre	Erection of single storey classroom block with associated office space N/O
4 The Spires	Single storey rear extension, and partial conversion of garage to wc with new window in part in-filled opening N/O
Valencia Farm Stables	Demolition of existing pigsty / store and conversion of stables to form 1no dwelling along with a new single storey side extension EPC concerned regarding additional dwelling in the green belt

The Grapes	Consent to display assorted replacement advertisement signs.(consisting of 2no externally illuminated fascia signs,1no hanging sign and other illuminated and non-illuminated signs) Eccleston Parish Council totally objects to any additional signage, especially illuminated signage. Eccleston Park is a residential area and the public house is in a very prominent position. Additional signage would detract from visual amenity and be inappropriate. Additionally extra signs would be sited at a very busy signalled junction and could prove a very hazardous distraction to both motorists and pedestrians
22 Villiers Crescent	Erection of 1no detached dwelling N/O
52 Hawthorn Drive	Single storey side and rear extension Ensure sufficient off street parking
24 Pinfold Drive	Single storey extension to rear of garage, along with a proposal to replace the existing flat roof to a pitched roof over garage N/O
95 Broadway	Single storey wraparound extension to the side and rear and creation of a link to the existing garage N/O
7 Brookfield Ave	Detached garage at rear to replace existing garage N/O
1 Aynsley Court	Single storey side extension N/O
Westby, 7 Gillars Ln	Two storey rear extension, along with front porch below existing canopy N/O

ANNUAL AUDIT

17.57 The report had not been received from the external auditors. It would be reported at the October meeting.

ACCOUNTS

17.58 July and August

Received – Village Hall hire £739, R Kelsey PAYE £155.60, Windle phone and copier £59.60, Windle PC for SLCC training £17.25, HMRC Apr-Jun £1554.77, NatWest Interest 0.67 and 0.01

Total Receipts **£2526.90**

Payments

GPS Telecoms – Clerk phone – June	34.66
Total Gas and Power – gas Apr-June	160.74
BT – Smithy phone and internet	142.01
B&M Office Machines – photocopier	51.48
ABM Security – annual maintenance fire and intruder alarms	347.94
United Utilities – water August	10.91
United Utilities – water August	28.84
J Chamberlain – August	168.86
V Griffiths – August	168.86
L Poole – August	415.65
J Anderson – August + expenses	1249.60
Merseyside Pension Fund – employer and employee contributions	422.07
Paul Potter – VH grounds maintenance 2 visits August	62.50
St Helens Council – cleaning August	322.20
SLCC Enterprises – training course Barnsley	41.40
GPS Telecoms – Clerk phone – July	34.81
CF Corporate – photocopier lease	93.60
Southern Electric – electricity May-Jul	260.99
J Chamberlain – Sept	168.86
V Griffiths – Sept	168.86

L Poole – Sept	393.65
J Anderson – Sept plus expenses and petty cash	1275.02
Merseyside Pension Fund – employer and employee contributions	422.07
St Helens Council – cleaning Sept	322.20
Paul Potter – grounds maintenance – Sept x 2	62.50
United Utilities – Sept	10.91
United Utilities – Sept	28.84
TOTAL	£6870.03

RECONCILIATION – The Clerk reported that, as at **28 July 2017**, the Balance in the Current Account was £6,500.00, Reserve Account £45,219.41 and Capital Deposit Account £465.13.

As at **30 August 2017**, the Balance in the Current Account was £6,500.00, Reserve Account £43,770.11 and Capital Deposit Account £465.14.

PETTY CASH - Expenditure for the months of July and August 2017	£15.69
Approximate balance at the end of August 2017	£19.48

INTERNAL AUDIT – The accounts were audited in July for the end of the first quarter with nothing to report.

CORRESPONDENCE

17.59 **Resolved to note the following:**

Letter from St Helens Council – Peter Hughes, Head of Governance, requesting that Members’ Register of Interest forms be published on the Parish Council website. These were already on Eccleston Parish Council’s website. He advised that Register of Interest forms be reviewed and checked for accuracy. He also requested that the Code of Conduct be published on the website. **Clerk would action.**

Royal British Legion Poppy Appeal – notification for donation for wreath

Hire Form – new group on Thursday mornings, Sunny Bunny’s pre-school music and movement class starting 14 September 2017

Insurance – Came & Company renewal quotation of £2,418.91 tied into long term agreement until September 2018

DATES OF MEETINGS

17.60 **Resolved to note the following:**

It was agreed to hold the Smithy meetings during the closed season at 7pm instead of 6.45pm

Tuesday 11 October 2017	6.45pm	Finance Sub Ctte	Village Hall
	7.00pm	Smithy Meeting	Village Hall
	7.30pm	Parish Council Meeting	Village Hall

The meeting closed at 7.55pm.

SIGNED

DATED